

SUPERVISION BEFORE AND AFTER SCHOOL - PARENT INFORMATION



Help for non-English speakers

If you need help to understand the information in this policy, please contact Keysborough Secondary College. Phone 03 9798 1877 Acacia Campus or 03 9546 4144 Banksia Campus or email at: keysborough.sc@education.vic.gov.au.

SUPERVISION ARRANGEMENTS BEFORE AND AFTER SCHOOL

Student safety at Keysborough Secondary College is our highest priority and the safe and appropriate supervision of students is an important element of our Duty of Care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

Before school:

College grounds are supervised at 8:20 am to 8:30 am. At 8:30 the doors to both the Junior and Senior Buildings will be opened.

After school:

College grounds at both the Acacia and Banksia Campus are supervised for at least 10 minutes after the end of each school day.

Students on school grounds outside these times will not be supervised (unless they are attending a supervised extracurricular activity).

Parents/carers are requested to ensure that students do not attend Keysborough Secondary College outside of these supervised times unless they are attending a pre-arranged supervised activity (i.e. sports practice).

Families are encouraged to contact the Campus Assistant Principal at either Acacia Campus or Banksia Campus for more information about the before and after school supervision at our College; or if you would like any further information about our student supervision arrangements.

For a copy of the Keysborough Secondary College <u>Supervision and Yard Duty Policy</u> please see the Policies tab on the College Website. This policy includes Keysborough Secondary College school day, including before and after school.

FURTHER INFORMATION AND RESOURCES

This statement should be read in conjunction with the policies on the <u>Duty of Care</u> Supervision of Students

STATEMENT REVIEW AND APPROVAL

Statement Last Reviewed	May 2024
Responsibility for Statement Development	Accountabilities Assistant Principal
Approved by	College Principal
Next Scheduled Review Date	December 2025